

**Uttarakhand Metro Rail, Urban Infrastructure and Building
Construction Corporation Limited (UKMRC)**
(A Government of Uttarakhand Undertaking)

No. 251/UM-24/2018

Date: 20/03/2018

NAME OF THE POST : ACCOUNTANT
NUMBER OF POSTS : One
DATE OF VACANCY : (Proposed with immediate effect)
SOURCE OF RECRUITMENT : Deputation or Direct Recruitment
SCALE OF THE POST : Rs. 9300-34800 (Grade Pay 4200) (Level-6 of 7th pay commission) (for Central Govt. employees on Deputation) or Rs. 14000-26950 IDA (For PSU Officers on Deputation and Direct Recruitment) along with other allowances/perks/privileges as applicable for the post.

1. COMPANY PROFILE:

UKMRC has been setup by Government of Uttarakhand as a special Purpose Vehicle for Implementation and operation of Rail Based Mass Rapid Transit System (Metro) in selected cities of Uttarakhand.

2. JOB DESCRIPTION AND RESPONSIBILITIES:

Incumbent of the post will report to the Company Secretary of the Company. He will be responsible for the all finance, accounting, taxation, audit and other related matters of the Corporation. He will be responsible to work according to the company accounting system using accounting software of the company.

3. ELGIBILITY:

I. AGE (as on 01.03.2018) :

Maximum –58 years

II. QUALIFICATION AND EXPERIENCE:

1- Graduation in Commerce.

2- He should have the knowledge and experience of working on any accounting software system.

3- Employees working in any Metro Rail Corporation or Intermediate in CA/ ICWA will be given preference.

III. PAY SCALE:

Should be working in Rs. 5200-20200 (Grade Pay 2800) (Level-5 of 7th pay commission) (for PSUs/ Govt. employees).

OR

In Rs. 13500-25520 IDA Scale in any PSU.

Note :-

1. The employee should be working in finance department of his/her organization.
2. The employee working below the given pay scales may also apply but their candidature will be considered only if the suitable candidate is not found in the prescribed pay scale.

4. PRIORITY IN SELECTION

The selection will be done on the basis of following priority:-

- I. On Deputation from any Metro Rail Corporation.
- II. On Deputation from any PSU/ Central Govt.
- III. On Direct Recruitment from any Metro Rail Corporation.
- IV. On Direct Recruitment from any PSU/ Central Govt.

5. DURATION OF APPOINTMENT:

- I. The appointment on deputation shall be for a period of 3 years. Further extension shall be as per DOPT Guidelines.
- II. The appointment on Direct Recruitment shall be till the date of superannuation. General age for superannuation will be 60 years unless extended otherwise.

6. SUBMISSION OF APPLICATIONS:

- i. Prospective candidates should send their application in the format at Annexure-I furnishing a comprehensive Bio-data including name, date of birth, address for communication, details of qualifications and experience covering organization, position held, areas of responsibility and emoluments drawn etc. along with two copies of passport size photographs.
- ii. The applications should accompany, inter-alia, a write up on the significant contributions made by the candidates during their present/past assignments and their suitability for the post as per the eligibility requirements.

- iii. Additional information in support of their candidature may be provided by the candidates on plain sheets of paper.
- iv. The applications should be sent through proper channel and a 'No Objection Certificate' from their employers shall be produced at the time of interview. Other candidates can submit their applications directly.
- v. Incomplete Applications or applications received after the due date/time will be summarily rejected. UKMRC is not responsible for Loss/delay in post.
- vi. The applications must be sent thorough speed post/courier/by hand.

Applications in a sealed envelope superscripted as "Application for the post of Accountant" should reach in the office of

Company Secretary,
Uttarakhand Metro Rail, Urban Infrastructure and Building Construction Corporation Limited (UKMRC).
5th Floor, Rajiv Gandhi Multipurpose Complex,
Dispensary Road,
Dehradun-248001, Uttarakhand.

The applications should reach the above address Latest by 30.04.2018 (5:00 PM). Application received thereafter shall be summarily rejected.

The UKMRC / Government of Uttarakhand reserve the right to shortlist candidates for interview. Decision of the section committee shall be final.

Sd/

ANNEXURE- I

APPLICATION FORM FOR THE POST OF ACCOUNTANT UTTARAKHAND
METRO RAIL CORPORATION, URBAN INFRASTRUCTURE & BUILDING
CONSTRUCTION CORPORATION LTD.

(THROUGH PROPER CHANNEL)

1. Name of the post applied for:
2. (a) Name:
(b) Office Address:
3. Address for communication:
4. Telephone No: Office:-----, Residence: -----, Fax No.-----
Mobile No.: -----, E-Mail address: -----
5. Date of Birth: DD.MM.YYYY, Age as on 01/03/2018: -----

6. Eligibility criteria:

	As per job description	Possessed by the candidate	Whether eligible or Not
Educational/professional qualifications (along with the name of Institutions)			
Pay Scale			
Details of working in software system/ Computer knowledge			
Length of service in eligible pay scale			

7. Details of working experience:

S. No	Designation, and place of posting	Organization	Pay Scale	From	To	Experience (No. of years, Months & Days)
1						
2						
3						
4						
5						
6						
7						
8						

Separate sheets may be attached, if required.

8. In case the candidate is holding the present post on lien/deputation basis?

Y	No
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(a) Name of the organization in which the lien is held-

(b) The date from which the lien is held:

9. (a) Whether any punishment awarded to the applicant during the last 10 years: -

Y	No
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If yes, the details thereof-

(b) Whether any action or inquiry is going on against him as far as his knowledge goes.

Y	No
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If yes, the details thereof-

Declaration

I ----- son of Shri----- hereby certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I certify that the details furnished by me in Cols. 1 to 9 are true and I am an eligible candidate for consideration.

Date:

(Name and signature of the applicant)

(To be filled by the PSU/Ministry/Department/Company concerned for applicants working with Government/ Railways/PSUs/Metro Rail Corporations)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of
The Competent Forwarding
Authority with Telephone no. & office Seal.